



ICP Key Messages

Meeting	ICP People Board
Meeting Date	11 th January 2021
Key Decisions and Actions	<p>The inaugural meeting of the ICP People Board was held on the 11th January 2021.</p> <p>Draft Terms of Reference The Board reviewed and discussed the proposed draft Terms of Reference and agreed to amend to reflect comments raised in the meeting and brought back to the February meeting for approval.</p> <p>ICP People Board Membership The Board reviewed and discussed the suggested core membership. The membership was agreed in principle with a request that the Terms of Reference reflect the right to invite other guests as pertinent to meeting agendas.</p> <p>Group reporting arrangements The Board discussed the reporting arrangements for the group. Members agreed the importance of reporting ICP updates back to their individual organisations to reinforce the aims and objectives of the Board system wide.</p> <p>Developing ICP Priorities Discussions were held around what the ICP People Board priorities should be for the next twelve months, how these should be developed and agreed that the outcomes needed to be measurable. It was agreed to focus in the main on the development of these priorities at the February meeting.</p>
Matters for Escalation (and where to)	N/A
Completed and Signed off by	K Swindley